

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates, Inc.
 Region/Locality: Skyline Region
 Period: 03/27/04 - 04/24/04

Activity Report		
Task	Hours This Period	Comments
Active Tasks		
PSAP STRATEGIC PLANNING (1660)	10.25	
1. <i>Region</i> . Continued to monitor Phase I pending issues moving toward Phase II project tasks. Update database as needed. Revised plans to reflect current status, accomplishments, and problems. Determined items to finalize Phase I for PSAPs, for final testing, and to continue deployment of Phase II for PSAPs. Regional meeting held.	9.50	Reviewed and revised each PSAP's project plan on a periodic basis. Discussed with appropriate director, staff, or technician.
2. <i>Region</i> . Reviewed and coordinated issues with LRK staff, directors/coordinators, and follow up of such. Provided more specific details to Sr. Project Manager.	0.75	
PSAP ASSESSMENTS (1661)	7.00	
1. <i>City of Waynesboro</i> . Completed CPE upgrade with software modification in process .	7.00	Assisted with CPE display issue. Preparing for CPE software modification with vendor to allow multiple ALI formats.
FUNDING REQUEST/TRUE UP ASSISTANCE (1662)	0.00	
LEC/WSP LIAISON (1663) and ACCEPTANCE TESTING (1615)	100.00	
1. <i>Augusta County</i> . NPI deployment coordinated and facilitated. Followed up with Coordinator to provide ACB letter to NPI. nTelos Phase 1 deployment facilitated and completed with the testing of one remaining site requiring directional changes. Coordinated testing with T-Mobile. Was determined that the pending site would not be ready for some time. Phase I is now complete with T-Mobile. Finalized testing with Triton to complete Phase I deployment. Two sites were added the day of testing. Participated in C1 status call. C1 testing was coordinated and facilitated. Additional date was required due to a Verizon fiber cut that caused testing to be abandoned on one of the test dates. Phase I was tested and deployed.	27.75	
2. <i>Harrisonburg/Rockingham County</i> . Conference call with C1 and subsequent follow up for pending Phase II deployment. C1 and TSI are currently in negotiations regarding Phase II deployment. Assisted PSAP with determining that a call received was from a non initialized phone. Number delivered was not recognizable by PSAP. Fielded questions from PSAP concerning calls defaulting to the 7 digit number.	3.50	

3. <i>Nelson County</i> . Coordinated and facilitated successful deployment of Phase I with Alltel. Assisted with completion of CRS and return to Alltel before testing scheduled. There is an issue with the CPE display. Director is going to coordinate configuration with CPE vendor herself. Spoke with NPI rep. Issues are resolved and nothing is pending for Phase I. Successfully tested the remaining site for nTelos. Phase I deployment now complete. Coordinated and facilitated testing with Triton. Phase I deployed. Need to follow up concerning ACB issue. Participated in C1 status call. While waiting to schedule continuity testing, C1 advised wrong trunks had been ordered. MF trunks had been ordered instead of SS7 trunks. Re-order had to be submitted. This is in process.	22.50	Researched status of LECs, trunk orders, equipment issues, and WSPs. Assisted with coordination of efforts. Followed up on all pending issues and concerns. Some task overlap with Acceptance Testing task items. Entire Region/Individual PSAPs: Coordinated testing with WSPs, PSAPs, and LRK staff. Reviewed TVWs prior to test dates. Facilitated testing. Follow up on pending test issues. Updated PSAP information with such. Continued to review CMRS reports and validate. Continued contact with all carriers to review status of each PSAP. Followed up on discrepancies. Reviewed status with LRK staff. Involved meetings, calls, and/or e-mails with LEC, PSAPs, and WSPs. Coordinated and facilitated testing efforts with PSAPs and carriers. Assisted with resolution of problems. Followed up on pending issues. Some task overlap with LEC/WSP Liaison task items
4. <i>Rockbridge County</i> . Followed up with PSAP regarding T-Mobile Phase I testing. Carrier was to do drive testing on 04/16. Problems were encountered. Issues pending concerning COS and directionals. Subsequent testing was scheduled but not with prior approval from PSAP.	4.00	
5. <i>City of Staunton</i> . Coordinated and facilitated nTelos testing of remaining site. New site was also tested on that date. Completed testing with Triton. Coordinated and facilitated for remaining sector of a site. Phase I deployment now complete. Facilitated testing for C1 site turned back from Augusta County. Test was successful. Participated in C1 status call.	18.00	
6. <i>City of Waynesboro</i> . Resolved issue with nTelos regarding Sprint PCS roamer call and NOC procedures for nTelos. Coordinated testing with T-Mobile. Initial date changed due to TVW and bridge number not be provided in ample time for preparation. Facilitated and followed up after successful testing for completion of this deployment. Provided T-Mobile with information pertaining to ACB for PSAP. Coordinated efforts with Triton to schedule continuity testing. Coordinated with VZ (LEC) to assist with continuity testing. Set another test date for 05/06/04. Discussions with CPE vendor resulted in ALI format modifications to take place. Triton seems to have their issues resolved. Followed up with C1 regarding ALI format modifications to CPE. Testing was conducted but not successful due to these issues. C1 had attempted toy cell testing. Will reschedule when CPE ALI format modifications complete. Participated in C1 status call.	24.25	
INSTALLATION OVERSIGHT (1614)	0.00	
CUT-OVER ASSISTANCE (1664)	0.00	
SYSTEM IMPLEMENTATION (1641)	0.00	
MAPPING/GIS ASSISTANCE (1642)	10.75	
1. <i>Augusta County and City of Staunton</i> . Continued discussions with PSAP and OSSI about mapping product and plotting of coordinates. Augusta to receive upgrade last of April.	7.00	Assisted PSAPs with display product issues.
2. <i>City of Staunton</i> . Followed with GIS regarding layer development.	0.75	
3. <i>City of Waynesboro</i> . Assisted PSAP with data for Intrado for loading and formatting for mapping. Reviewed available data. Provided information to GIS department for working with Intrado. Issue resolved with purchase of NavTech.	3.00	
PROJECT REPORTING (1652)	8.75	
1. <i>Region</i> . Collected information and prepared monthly report for WSB. Reviewed with directors. Continued to work closely with WSPs to confirm and verify dates and action items. Reviewed with supervisor. Updated database.		Prepared report outlining pertinent information for each PSAP for monthly report. Submitted for review.

TRAINING (1665)		4.00	
1. <i>Region.</i> Prepared training for PSAPs. To schedule		4.00	Revised training materials per feedback from PSAPs. Prepared to schedule with individual centers.
TOTAL HOURS		140.75	
Completed Tasks			
PSAP Assessments	Entire Region		
Equipment Installations/Upgrades	See Attached PSAP Status Update		
Deployments	See Attached PSAP Status Update		
FY 02 True Ups Submitted	Entire Region		
FY 03 Requests Submitted	Entire Region		
FY 03 True Ups Submitted	Entire Region		
FY 04 Request Submitted	Entire Region		
FY 05 Request Submitted	Entire Region		
Issues of Importance / Accomplishments			
Equipment Installations/Upgrades Pending - See Attached PSAP Status Update.			
Deployment Issues - See Attached PSAP Status Update.			